

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request an extension of my apartment lease for [Apartment Number/Address], which is set to expire on [Lease Expiration Date].

I have enjoyed living in the apartment and would like to continue my stay for an additional [desired duration, e.g., 6 months, 1 year]. I appreciate the prompt maintenance and the overall atmosphere of the community, which has made my experience here positive.

If it is possible to extend the lease, I would be grateful if we could discuss any necessary terms or adjustments regarding rent and lease conditions. Please let me know a convenient time for you to discuss this matter further.

Thank you for considering my request. I look forward to your reply.

Sincerely,
[Your Name]