

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Property Management Company/Owner's Name]
[Property Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally apply for the rental apartment located at [Property Address]. After viewing the property and learning more about the community, I am very interested in making it my new home.

A little about myself: I am [your age/profession], currently working at [Your Company/Organization] as a [Your Job Title]. I have a stable income and a good rental history, which I believe would make me a reliable tenant. [You may include any additional personal information or reasons why you want to rent this particular apartment.]

If necessary, I am happy to provide references from my previous landlords and my current employer. I can also provide proof of income and any additional documentation required for the application process.

Thank you for considering my application. I look forward to the opportunity to discuss this further. Please feel free to contact me at your earliest convenience.

Sincerely,
[Your Name]