

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Date]  
[Consulate/Embassy Name]  
[Consulate/Embassy Address]  
[City, State, Zip Code]

Subject: Visa Support for [Applicant's Name]

Dear [Consulate/Embassy Official's Name or "To Whom It May Concern"],  
I am writing to provide my support for [Applicant's Name]'s visa application to [destination country]. [He/She/They] is planning to visit [mention purpose of visit, e.g., tourism, business, study] from [start date] to [end date].

I confirm that I will [describe your relationship to the applicant, e.g., sponsor, family member, friend] and will be [supporting them during their stay, providing accommodation, etc.]. I am a [your occupation or status, e.g., citizen, permanent resident] of [your country] and [provide any relevant details about your financial capability to support].

Please feel free to contact me if you require any further information or documentation.

Thank you for considering this application.

Sincerely,

[Your Name]  
[Your Signature (if sending a hard copy)]  
[Your Title/Position, if applicable]