

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Subject: Invitation Letter for Visa Application

Dear Sir/Madam,

I, [Your Full Name], a resident of [Your Country], am writing this letter to invite [Guest's Full Name] to visit me for [Purpose of Visit] in [Country/City] from [Start Date] to [End Date].

[Guest's Full Name] is my [relationship], and I am looking forward to their visit for [reason for visit, e.g., vacation, family gathering, etc.]. During their stay, I will ensure that [he/she/they] will be accommodated at my residence and that all expenses related to the trip, including travel, accommodation, and daily expenses, will be covered by me.

Please find attached copies of my [identification/visa status] for verification.

Thank you for considering this application. I look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]