

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Subject: Travel Consent Letter

Dear [Recipient's Name],

I, [Your Name], am the [parent/legal guardian] of [Child's Name], born on [Child's Date of Birth]. I hereby give my full consent for my child to travel with [Accompanying Adult's Name] to [Destination] from [Start Date] to [End Date].

During this trip, [Accompanying Adult's Name] will be responsible for all care and supervision of [Child's Name].

Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you have any questions or require further information.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]