

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Loan Officer's Name]
[Bank/Financial Institution Name]
[Bank Address]
[City, State, ZIP Code]

Dear [Loan Officer's Name],
Subject: Auto Loan Application

I am writing to formally apply for an auto loan in the amount of [loan amount] for the purchase of a [make, model, year of the vehicle].

****Personal Information:****

- Full Name: [Your Full Name]
- Social Security Number: [Your SSN]
- Date of Birth: [Your DOB]
- Employment Status: [Employed/Unemployed]
- Monthly Income: [Your Income Amount]

****Loan Details:****

- Loan Amount Requested: [Requested Amount]
- Loan Term: [Loan Duration]
- Vehicle Information:
 - Make: [Vehicle Make]
 - Model: [Vehicle Model]
 - Year: [Vehicle Year]
 - VIN: [Vehicle Identification Number]

I have attached the following documents for your review:

- Proof of income
- Credit report
- Vehicle purchase agreement
- Identification

Thank you for considering my application. I look forward to your favorable response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]