

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Department for Work and Pensions]
[Office Address]
[City, State, Zip Code]

Subject: Appeal for Attendance Allowance

Claim Reference Number: [Your Claim Reference Number]

Dear Sir/Madam,

I am writing to formally appeal the decision made regarding my Attendance Allowance application dated [insert date of initial application]. I was informed via [insert date of decision letter] that my application was denied due to [briefly state reason for denial].

I wish to provide additional information and clarify my circumstances which demonstrate my eligibility for Attendance Allowance. My medical conditions include [list your medical conditions] which significantly affect my daily living and mobility.

1. ****Medical Conditions****:

- [Detail Condition 1 (e.g., description, consultation notes, impact on daily life)]
- [Detail Condition 2]
- [Detail Condition 3]

2. ****Daily Living Needs****:

- I require assistance with personal care activities such as [list specific activities e.g., bathing, dressing, meal preparation].
- Due to my conditions, I experience difficulties in [explain challenges faced, e.g., moving around the house, managing medications].

3. ****Support from Others****:

- I rely on [mention family, friends, caregivers] to assist me with [detail the specific types of help you need].
- [Include any statements or reports from caregivers or medical professionals supporting your claim].

4. ****Impact on Life****:

- My conditions have [explain how they limit your ability to live independently and any social or emotional effects].

I have included supporting documentation with this letter, including [list documents such as medical reports, care assessments, and witness statements].

I appreciate your reconsideration of my application and look forward to your prompt response. Please do not hesitate to contact me at [insert phone number] or [insert email address] should you require any further information.

Thank you for your attention to this matter.

Yours sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]