

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Bank Name]
[Bank Address]
[City, State, Zip Code]

Subject: Request for Limited ATM Withdrawal

Dear [Bank Manager's Name],

I hope this letter finds you well. I am writing to formally request a limitation on my ATM withdrawal amount for my account [Your Account Number].

Due to [reason for the request, e.g., personal budgeting, security concerns], I would like to set a maximum withdrawal limit of [desired amount] per transaction.

I believe this modification will help me manage my finances more effectively while ensuring the security of my account.

Please let me know the process for implementing this request and if any further information is needed from my side.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]