

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Host's Name]  
[Host's Address]  
[City, State, Zip Code]

Dear [Host's Name],

I hope this message finds you well. I am writing to confirm my attendance at [Event Name] on [Date] at [Location].

Thank you for the invitation, and I look forward to celebrating with you.

Best regards,

[Your Name]

[Optional: Any additional message or questions]