

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

American Kennel Club
260 Madison Ave, 1st Floor
New York, NY 10016

Dear AKC Registration Department,

I am writing to request the registration of my dog, [Dog's Name], for AKC recognition. Here are the details regarding the dog:

- Breed: [Dog's Breed]
- Date of Birth: [DOB]
- Sex: [Male/Female]
- Color: [Color/Markings]
- Sire: [Sire's Name/Registration Number]
- Dam: [Dam's Name/Registration Number]
- Litter Registration Number: [Litter Number, if applicable]

Enclosed are the following documents:

1. Completed AKC registration application form
2. Proof of ownership (e.g., breeder receipt)
3. Payment for registration fees

I would appreciate your assistance in processing this registration at your earliest convenience. Should you require any further information, please do not hesitate to contact me.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Signature (if sending by mail)]