

[Header: Colorful Alphabet with Pictures]

[Date]

[Dear Student's Name,]

[Introduction]

- Exciting greeting (e.g., "Hello, Little Learner!")

[Letter of the Week: "A"]

- Picture of an Apple

- Fun Fact about Apples

[Recognition Activities]

1. Circle the "A" in the apple image.

2. Trace the letter "A".

3. Find words that start with "A" (e.g., Ant, Alligator).

[Closing]

- Encouraging message (e.g., "You're doing great! Keep practicing your letters!")

[Signature]

- [Your Name]

- [Your Position]

[Footer: Fun color patterns or a small game related to the letter]