[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

Dear [Child's Name],

Hello! I hope you are having a fantastic day. I wanted to take a moment to tell you how much fun we have learning together in preschool.

We are reading exciting stories about [insert story theme or character], and I can't wait for you to share your favorite parts with me! Remember to practice writing your letters and your name.

Keep up the great work, and I look forward to seeing you at school!

Lots of love,
[Your Name]
[Your Position]