

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[U.S. Embassy/Consulate Name]
[Embassy/Consulate Address]
[City, State, ZIP Code]

Subject: Application for Non-Immigrant Visa

Dear Consular Officer,

I am writing to formally apply for a non-immigrant visa to the United States. My name is [Your Full Name], and I am a citizen of [Your Country]. I wish to visit the U.S. for [briefly state the purpose of your visit, e.g., tourism, business, study, etc.] from [start date] to [end date].

I have attached the necessary documents to support my application, including:

- A completed Form DS-160
- My passport
- A passport-sized photo
- Evidence of financial support
- [Any other relevant documents]

I assure you that I will adhere to the terms of my visa and return to [Your Country] upon the completion of my visit. Thank you for considering my application.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]