

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

USCIS [Field Office or Service Center Name]
[Office Address]
[City, State, Zip Code]

Subject: [Application Form Type, e.g., Form I-130, Form I-485, etc.]

Dear Sir/Madam,

I am writing to submit my application for [specific visa type or application, e.g., Adjustment of Status, Naturalization, etc.]. I have included all required documents and fees to support my application.

[Briefly explain your situation or reason for the application, including relevant details such as relationships, status, etc.]

Please feel free to contact me if you require any further information or additional documentation.

Thank you for your attention to my application.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]