

[Your Full Name]
[Your Street Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

U.S. Citizenship and Immigration Services

[Service Center Address]
[City, State, Zip Code]

Subject: Petition for Alien Relative (Form I-130)

Dear Sir/Madam,

I am writing to submit a petition for my spouse, [Spouse's Full Name], to obtain a U.S. immigrant visa as my eligible relative. I am a U.S. citizen/permanent resident, and our marriage is genuine.

Enclosed with this letter, please find the following documents to support our petition:

1. Form I-130, Petition for Alien Relative
2. Copy of my [U.S. citizenship certificate/green card]
3. Copy of our marriage certificate
4. Evidence of our relationship (e.g., photos, joint accounts, communication records)
5. [Any additional documents as required]

I respectfully request that you process this petition at your earliest convenience. Please feel free to contact me if you require further information.

Thank you for your attention to this matter.

Sincerely,

[Your Full Name]

[Your Signature (if sending a hard copy)]