

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Scholarship Committee Name]  
[Scholarship Organization Name]  
[Organization Address]  
[City, State, Zip Code]

Dear [Scholarship Committee Members/Specific Name if known],  
I am writing to express my interest in the [Scholarship Name] and to present my application for your consideration. I am currently a [Your Year, e.g., sophomore] at [Your School/University] majoring in [Your Major].

[Paragraph explaining your academic achievements, interests, and goals related to your field of study. Mention any relevant experiences, awards, or extracurricular activities.]

I am particularly drawn to [specific aspects of the scholarship or organization], as I believe they align closely with my aspirations of [your future goals, such as impacting your community, advancing in your field, etc.].

[Paragraph about financial need if applicable and how the scholarship would assist you in achieving your educational goals.]

Thank you for considering my application. I am eager to contribute to and learn from [Scholarship Organization's Name]. I look forward to the possibility of discussing my application further.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]  
[Your Student ID (if applicable)]