

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Scholarship Committee's Name or Organization's Name]
[Address of the Scholarship Committee or Organization]
[City, State, Zip Code]

Dear [Scholarship Committee's Name or "Members of the Scholarship Committee"],

I am writing to apply for the [Name of the Scholarship] for [academic year/semester]. I am currently a [your current educational status, e.g., sophomore, junior] at [Your School/University] majoring in [Your Major].
[Introduction Paragraph: Briefly introduce yourself and state the scholarship you are applying for. Mention your academic achievements and career goals.]

[Body Paragraph 1: Explain why you are a good fit for the scholarship. Discuss your academic accomplishments, extracurricular activities, leadership roles, and any relevant experiences that highlight your qualifications.]

[Body Paragraph 2: Describe your financial need and how the scholarship will help you achieve your goals. Be specific about how support impacts your education and future.]

[Body Paragraph 3: Mention any references or recommendations. You may state that you have included reference letters or are happy to provide them upon request. Include the names and positions of your references, if applicable.]

Thank you for considering my application. I look forward to the possibility of contributing to [organization's goals or values] and furthering my education with the support of the [Name of the Scholarship]. Please feel free to contact me at [your phone number] or [your email address] if you require any additional information.

Sincerely,
[Your Name]

[References:]

1. [Reference Name] - [Position, Institution/Organization] -
[Email/Phone]
2. [Reference Name] - [Position, Institution/Organization] -
[Email/Phone]
3. [Reference Name] - [Position, Institution/Organization] -
[Email/Phone]