

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Scholarship Committee's Name/Organization]  
[Organization's Address]  
[City, State, Zip Code]

Dear [Scholarship Committee's Name or "Scholarship Committee"],  
I am writing to express my interest in the [Name of Scholarship] offered by [Organization's Name]. As a [Your Current Position, e.g., "junior undergraduate student majoring in Biology at XYZ University"], I am eager to further my education and contribute positively to my community. Throughout my academic career, I have maintained a [Your GPA or Attainment, e.g., "3.8 GPA"], demonstrating my commitment to excellence. My passion for [Field of Study or Career Goal] has driven me to engage in various extracurricular activities, including [mention relevant activities, leadership roles, or volunteer work].

I am particularly drawn to [Organization's Name] because of [specific reason related to the organization or scholarship]. This scholarship will not only support my educational endeavors but also enable me to [how you plan to use the scholarship, e.g., "conduct research that benefits underserved populations"].

I believe that my dedication, leadership skills, and commitment to my studies make me a strong candidate for this scholarship. I look forward to the opportunity to contribute to [Organization's Name] and am eager to discuss my application further.

Thank you for considering my application.

Sincerely,  
[Your Name]