

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]
[Teacher's Name]
[School's Name]
[School's Address]
[City, State, Zip Code]

Dear [Teacher's Name],

I hope this letter finds you well. I am writing to express my heartfelt appreciation for the incredible impact you have had on my [son/daughter], [Child's Name], and on all of your students this year.

Your dedication, patience, and creativity in the classroom have not gone unnoticed. [Child's Name] has shown remarkable growth in [specific subjects or skills], and I truly believe it's a testament to your hard work and passion for teaching.

Thank you for taking the time to nurture and inspire your students. We are incredibly grateful for all that you do.

Warm regards,

[Your Name]
[Your Signature (if sending a hard copy)]
[Your Contact Information]