

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Parole Board Name]
[Parole Board Address]
[City, State, Zip Code]

Dear [Parole Board Members/Specific Name if known],

Subject: Request for Parole Board Review

I hope this letter finds you well. I am writing to formally request a review of my case for parole consideration. My name is [Your Full Name], and I am currently incarcerated at [Facility Name] with an inmate number of [Inmate Number].

I would like to provide some background regarding my situation. [Briefly explain your circumstances, including the nature of your offense, length of time served, behavior while incarcerated, rehabilitation efforts, and any other relevant details.]

I believe that I have demonstrated significant personal growth during my time in prison and have taken all necessary steps to prepare for my reintegration into society. [Mention any programs completed, certificates earned, or positive contributions made during incarceration.]

I respectfully ask the Board to consider my request for a parole hearing on [specific date if applicable], or at your earliest convenience. I am eager to discuss my progress and plans for the future.

Thank you for your attention to this matter. I look forward to hearing from you soon.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Inmate Number]