

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Title/Position]
[Agency/Organization Name]
[Address]
[City, State, Zip Code]

Subject: Hardship Case for [Your Full Name] - [Case/Reference Number]

Dear [Recipient's Name],

I am writing to formally present my case regarding the immigration hardships faced by me and my family. My name is [Your Full Name], and I am currently facing [briefly explain your immigration situation].

Due to [describe the circumstances causing hardship], my family and I are experiencing significant emotional, financial, and physical distress.

[Provide specific details about your situation, including any relevant medical, financial, or emotional hardships.]

The potential consequences of my immigration status include [explain possible outcomes, such as deportation, family separation, or loss of employment], which would further exacerbate our hardships.

We have explored various options, but the situation remains critical, and I am urgently seeking your assistance in [specifically state what you are requesting, such as reconsideration of a visa application, temporary relief from deportation, etc.].

Thank you for your consideration of my request. I am hopeful for a favorable resolution to this matter that takes into account the significant hardships we are enduring.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]