

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Immigration Office/Agency Name]
[Office Address]
[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to express my support for [Applicant's Name] in relation to their immigration status application. I have known [Applicant's Name] for [length of time] and can attest to their character and contributions to our community.

During the time I have known [Applicant's Name], they have demonstrated [positive qualities or actions, e.g., dedication, integrity, community involvement]. [Include specific examples of their contributions or character.]

[Applicant's Name] has been an essential part of our community, and their presence here has greatly enriched our lives. I believe they have the potential to [mention potential contributions they could make if allowed to stay].

I fully support [Applicant's Name]'s application for immigration status and respectfully request that you consider their positive qualities and contributions during your review process.

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Title/Position, if applicable]