

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[USCIS Office Address]
[City, State, Zip Code]

Subject: Hardship Waiver Application for [Applicant's Name]

Dear USCIS Officer,

I am writing to submit a hardship waiver application on behalf of [Applicant's Name], who is currently facing immigration challenges that cause significant hardship to [him/her/them] and [his/her/their] family. [Explain the relationship to the applicant and your reasons for the waiver request. Include details about the hardship faced, such as emotional, financial, medical, or any other relevant factors. Be specific and provide any supporting evidence or documentation if available.] Due to [specific reasons], we believe that denying this waiver would result in extreme hardship to [Applicant's Name] and [his/her/their] family members, including [list family members affected and their relationship to the applicant].

We kindly request that you consider [Applicant's Name]'s application for a hardship waiver due to the significant impact it would have on [his/her/their] family and well-being. Thank you for your time and consideration.

Sincerely,

[Your Name]
[Your Signature (if submitting a hard copy)]
[Your Relationship to the Applicant]