

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Recipient's Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you in good health and spirits. I am writing to formally request the reunification of my family through immigration channels.

My name is [Your Name], and I am a [Your Status, e.g., U.S. citizen, permanent resident] residing in [Your City/State]. I am currently seeking to reunite with my [relationship to the relative, e.g., spouse, children, parents], [Relative's Name(s)], who reside in [Relative's Location].

[Provide a brief background of your situation and why family reunification is important to you. Include any relevant details such as how long you have been apart, any significant events, and the impact on your family.]

I understand that the immigration process can be complex, but I am committed to ensuring that we can be together again as a family. [Mention any supporting documents you are including or have submitted, if applicable.]

Thank you for considering my request. I look forward to your response and hope for a positive outcome that will allow our family to be together once more.

Sincerely,

[Your Name]

[Your Signature, if sending a hard copy]