

[Your Name]
[Your Position]
[Your Company/Organization]
[Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Ahmed's Name]
[Ahmed's Position]
[Ahmed's Company/Organization]
[Address]
[City, State, Zip Code]

Dear Ahmed,

I hope this message finds you well. I am writing to express my sincere appreciation for the outstanding contributions you have made to [specific project, team, or organization] over the past [duration].

Your dedication, hard work, and commitment to excellence have not gone unnoticed. [Provide specific examples of Ahmed's contributions, achievements, or skills]. Your ability to [mention any specific skills or qualities], has greatly impacted our team's success and morale.

Thank you once again for your exceptional efforts. I look forward to seeing your continued success and the positive impact you will undoubtedly make in the future.

Warm regards,

[Your Name]
[Your Position]