

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Company/Organization Name]
[Address]
[City, State, Zip Code]

Subject: Inquiry Regarding Personal Independence Payment (PIP)

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to inquire about my Personal Independence Payment (PIP) application/review. My details are as follows:

- Name: [Your Full Name]
- National Insurance Number: [Your NI Number]
- Reference Number (if applicable): [Your Reference Number]

I would like to request an update on the status of my application/review and any additional information that may be required from my side.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,
[Your Name]