

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Scholarship Committee Name]
[Organization Name]
[Organization Address]
[City, State, Zip Code]

Dear [Scholarship Committee or Specific Name if known],
I am writing to express my interest in the [Name of Scholarship] that was recently advertised. I am currently a [Your Year, e.g., high school senior, college sophomore] attending [Your School's Name] and I am pursuing [Your Major or Intended Field of Study].

[In this paragraph, describe your academic achievements, extracurricular activities, and any relevant experiences that make you a strong candidate for the scholarship.]

I am particularly drawn to the [Name of Scholarship] because [explain why you are interested in the scholarship and how it aligns with your goals or values].

I have attached [mention any documents you are enclosing, such as your resume, transcripts, or recommendation letters] for your review. I appreciate your time and consideration of my application.

Thank you for the opportunity, and I look forward to the possibility of contributing to [Organization's Name] as a recipient of the [Name of Scholarship].

Sincerely,
[Your Name]