

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Scholarship Committee's Name]
[Scholarship Organization's Name]
[Organization's Address]
[City, State, Zip Code]

Dear [Scholarship Committee's Name or "Scholarship Committee"],
I am writing to express my interest in the [Name of Scholarship] and to provide my application for your consideration. I am currently a [Your Grade, e.g., "senior in high school"] at [Your School's Name] and have maintained a strong academic record while participating in various extracurricular activities.

[Paragraph 1: Introduction about yourself, your interests, and your academic achievements.]

[Paragraph 2: Discuss your extracurricular activities, volunteer work, or leadership roles that showcase your character and commitment.]

[Paragraph 3: Explain your future goals and how this scholarship will help you achieve them.]

[Paragraph 4: Show appreciation for the opportunity and reiterate your enthusiasm for the scholarship.]

Thank you for considering my application. I look forward to the opportunity to contribute positively to [Scholarship Organization's Name] and to further my education with your support.

Sincerely,

[Your Name]

[Attachment: Resume or any other required documents]