

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Scholarship Committee Name]  
[Scholarship Organization]  
[Organization Address]  
[City, State, Zip Code]

Dear [Scholarship Committee Name or Recipient's Name],  
I am writing to apply for the [Name of Scholarship] as advertised [where you found the scholarship opportunity]. I am currently [your current status, e.g., a high school senior at XYZ School, a college student at ABC University], majoring in [your major/field of study].

[Introduce your academic achievements, extracurricular activities, and any relevant experiences that make you a suitable candidate for the scholarship.]

[Discuss your career goals and how this scholarship will help you achieve them.]

Thank you for considering my application. I look forward to the opportunity to contribute positively to [specific field/community] with the help of this scholarship.

Sincerely,  
[Your Name]