

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Tenant's Name]
[Tenant's Address]
[City, State, Zip Code]

Dear [Tenant's Name],

Subject: Notice of Rent Increase

I hope this message finds you well. This letter serves as formal notice regarding an adjustment to the rent for your residence at [Rental Property Address].

Effective [Effective Date], the monthly rent will increase from [Current Rent Amount] to [New Rent Amount]. This decision was made due to [brief reason for increase, e.g., rising property maintenance costs, market changes, etc.].

Please understand that we value you as a tenant and appreciate your prompt payments and care of the property.

If you have any questions or would like to discuss the increase further, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your understanding.

Sincerely,

[Your Name]
[Your Title/Position, if applicable]
[Property Management Company, if applicable]