

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Tenant's Name]
[Tenant's Address]
[City, State, Zip Code]

Dear [Tenant's Name],

Subject: Rent Increase Notice

I hope this letter finds you well. I am writing to inform you that, as of [Effective Date], your monthly rent will increase from [Current Rent Amount] to [New Rent Amount].

This change reflects [brief reason for the increase, e.g., rising costs, property improvements, etc.]. Please note that this adjustment is in accordance with the terms of your lease agreement and local rental laws. If you have any questions or concerns regarding this increase, please feel free to reach out to me at [Your Phone Number] or [Your Email Address].

Thank you for your understanding.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Title, if applicable]