

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Insurance Company Name]  
[Company Address]  
[City, State, Zip Code]

Subject: Crop Insurance Claim - Policy Number [Your Policy Number]

Dear [Claims Adjuster's Name or "Claims Department"],

I am writing to formally submit a crop insurance claim under my policy number [Your Policy Number]. The claim relates to the damage sustained to my crops on [date of loss] due to [brief description of the cause of loss, e.g., flooding, drought, etc.].

Details of the claim are as follows:

- **\*\*Insured Crop(s):\*\*** [Crop Name(s)]
- **\*\*Field Location:\*\*** [Field Address or GPS Coordinates]
- **\*\*Extent of Damage:\*\*** [Brief description of the damage and estimated loss]
- **\*\*Date of Loss:\*\*** [Date]
- **\*\*Supporting Documents:\*\*** [List any documents you are including, such as photos, reports, etc.]

I kindly request that an adjuster be assigned to assess the damages at your earliest convenience. Please let me know if you require any additional information or documents to process this claim.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]