

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally address some concerns regarding potential violations of our lease agreement for the property located at [Property Address].

1. ****Violation Description****: [Clearly describe the lease violation, including specific details such as dates, times, and any relevant incidents].
2. ****Impact****: [Explain how these violations have affected you or the living conditions; include any supporting evidence if applicable].
3. ****Request for Resolution****: [State what you would like the landlord to do to address the situation, such as repairs, communication, or any other action].

I believe it is in both of our interests to resolve these issues promptly. I appreciate your attention to this matter and look forward to your response.

Thank you for your cooperation.

Sincerely,

[Your Name]