

[Your Company Letterhead]

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

Dear [Client Name],

Subject: Price Hike Notification

We hope this message finds you well. We would like to take a moment to thank you for your continued partnership and support.

In order to maintain the high standards of service and quality you have come to expect from us, we find it necessary to implement a price adjustment. Effective [Effective Date], our prices will be adjusted as follows:

- [Service/Product Name]: [New Price] (previously [Old Price])
- [Service/Product Name]: [New Price] (previously [Old Price])
- [Service/Product Name]: [New Price] (previously [Old Price])

This decision was not made lightly and is a result of [brief explanation such as increased costs, inflation, etc.]. We remain committed to providing you with the best products and services and believe that this adjustment will allow us to continue to serve you effectively.

Should you have any questions or concerns regarding this price adjustment, please do not hesitate to reach out to us directly at [Contact Information].

Thank you for your understanding and continued support.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]