

****Template 1: Friendly Letter to a Friend****

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Date]

Dear [Friend's Name],

Hello! How have you been? I hope you are doing well. I wanted to tell you about my recent adventures in [activity or event]. It was so much fun! I miss hanging out with you and playing [favorite game/activity]. Let's plan to get together soon. Maybe we can go to the park or have a movie night at my place.

Write back soon and let me know what you've been up to!

Best,

[Your Name]

****Template 2: Friendly Letter to a Relative****

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Date]

Dear [Relative's Name],

I hope this letter finds you happy and healthy! I wanted to share some exciting news with you. I just got a new [pet/toy/gift] that I am really excited about!

I remember when you used to [activity or memory with the relative]. I miss those times and hope we can make more memories together soon.

Please write back and tell me about what you've been doing lately.

Lots of love,

[Your Name]

****Template 3: Friendly Letter to a Pen Pal****

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Date]

Dear [Pen Pal's Name],

Hi there! I'm so excited to hear from you. Thank you for your last letter! I loved learning about [something they shared].

In my town, we have a lot of fun events happening, like [local event or festival]. Do you have any favorite activities where you live? I'd love to learn more about them!

Please write back soon!

Sincerely,

[Your Name]