

**\*\*Template 1: Birthday Invitation\*\***

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Date]

Dear [Friend's Name],

You are invited to celebrate my [age] birthday! Join me for a fun-filled party on [date] at [time]. We will have games, cake, and lots of surprises!

The party will be at [venue/address]. Please let me know if you can come by [RSVP date]. I can't wait to celebrate with you!

Best,

[Your Name]

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**\*\*Template 2: Thank You Letter\*\***

Dear [Gift Giver's Name],

Thank you so much for the [specific gift]! It was so thoughtful of you, and I really appreciate it. I had so much fun using it, and it made my [occasion/event] even more special!

I hope to see you soon!

Best wishes,

[Your Name]

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**\*\*Template 3: Friendly Letter\*\***

[Your Name]

[Your Address]

[City, State, Zip Code]

[Date]

Dear [Friend's Name],

How are you? I hope you're having a great day! I wanted to tell you about my recent adventure at [place or event]. I had so much fun and thought of you.

Let's plan to hang out soon! I miss playing together.

Your friend,

[Your Name]

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**\*\*Template 4: Pen Pal Letter\*\***

Hi [Pen Pal's Name],

Greetings from [Your Location]! I hope you are doing well. I wanted to share with you a little about my favorite hobby, which is [hobby]. It's so much fun, and I would love to hear about your hobbies too!

Looking forward to your reply!

Sincerely,

[Your Name]

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**\*\*Template 5: Get Well Soon Card\*\***

Dear [Friend's Name],

I'm so sorry to hear that you're not feeling well. I hope you start feeling better soon! I'm sending you lots of hugs and good wishes.

When you're better, let's get together and have some fun!

Take care,

[Your Name]