

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Subject: Family Visa Application for [Family Member's Name]

Dear Sir/Madam,

I am writing to apply for a family visa for my [relationship, e.g., spouse, child, etc.], [Full Name of Family Member], who is currently residing in [Country of Residence].

I am a [Your Nationality] citizen and currently live in [Your Country of Residence]. I wish to reunite with my [relationship] as we have been apart for [duration of separation].

[Optional: Briefly explain any significant reasons for the visa application, such as family circumstances, health issues, etc.].

Attached to this letter, you will find the necessary documents to support this application, including:

1. Completed visa application form
2. Passport copies
3. Proof of relationship (e.g., marriage certificate, birth certificate)
4. Evidence of financial stability (e.g., bank statements, employment letters)
5. [Any other relevant documents]

I appreciate your time and attention to this matter and look forward to your positive response.

Thank you for considering my application.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]