

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Consulate or Embassy Name]
[Consulate or Embassy Address]
[City, State, Zip Code]

Dear Sir/Madam,

I am writing to support the visa application of [Applicant's Full Name].
I have known [him/her/them] for [duration of time] and can attest to
[his/her/their] character and intentions.

[Briefly explain your relationship with the applicant and your knowledge
of their situation. Mention the purpose of their travel or stay.]

I understand that [Applicant's Name] is applying for a [type of visa]
visa to [country] to [purpose]. I fully support [his/her/their]
application and believe that [he/she/they] will adhere to all laws and
regulations during [his/her/their] time in [country].

Please feel free to contact me at [your phone number] or [your email] if
you require any further information or clarification.

Thank you for considering this letter in support of [Applicant's Name].

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]