

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Admissions Office]  
[College/University Name]  
[College/University Address]  
[City, State, ZIP Code]

Dear Admissions Committee,

I am writing to express my enthusiasm for applying to [College/University Name] for the [intended major/degree program] starting in [term/year]. After researching various institutions, I am particularly drawn to [specific program or aspect of the college] because [reason for interest].

Throughout my high school career, I have [briefly discuss academic achievements, extracurricular activities, or relevant experiences]. These experiences have equipped me with [mention skills or qualities relevant to your intended field or the college's values].

I am especially excited about [mention any specific faculty, resources, or opportunities at the college that attract you], as I believe it will help me grow both academically and personally.

Thank you for considering my application. I am looking forward to the opportunity to contribute to the [College/University Name] community and pursue my passion for [intended field of study].

Sincerely,  
[Your Name]