[Your Name]
[Your Address]
[City, State, ZIP Code]
[Date]
Dear Santa,

My name is [Your Name], and I am [Your Age] years old. I hope you and the reindeer are doing well! I have been really good this year. I helped my parents with chores, shared my toys with friends, and [add something nice you did].

For Christmas this year, I would love to have [list 1-3 toys or gifts you would like]. If you could bring me these, I would be so happy! Also, please say hello to Mrs. Claus for me!

Thank you for all the joy you bring each year! I will make sure to leave out cookies and milk for you.

Merry Christmas!

Sincerely,

[Your Name]