

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Date]

Santa Claus  
North Pole

Dear Santa,

I hope this letter finds you well. My name is [Your Name], and I am [Your Age] years old. This year, I have been trying very hard to be good by [mention a few good deeds or behaviors].

For Christmas this year, I would really love to have [list your gifts or wishes]. I promise to [mention a promise or commitment].

Thank you so much for all the joy you bring every Christmas! Please say hello to the reindeer for me.

Merry Christmas!

Sincerely,  
[Your Name]