

[Your Name]

[Your Current Address]

[City, State, Zip Code]

[Email Address]

[Date]

Dear Friends,

I hope this message finds you well! I wanted to take a moment to inform you that I have recently moved to a new address.

My new address is:

[Your New Address]

[City, State, Zip Code]

Please update your records, and feel free to drop by anytime! I'd love to have you over to catch up in my new place.

Looking forward to hearing from you soon.

Warm regards,

[Your Name]

[Your Contact Information]